

COST Action TU0904
Integrated Fire Engineering and Response
Working Group 2 - Structural Safety
Barcelona, 5-6 July 2010
MINUTES



1. Welcome and introductions

The leaders of WG2 introduced themselves and welcomed all WG2 members.

2. Approval of the Agenda

The proposed Agenda was approved.

3. Introduction of members

The members of WG2 introduced themselves.

4. WP 5 Dissemination

5. WP 1 State-of-the-Art Report

6. WP 2 Case Studies

The Members of WG2 discussed the Time Table included in the Memorandum of Understanding and how to develop the material for Work Packages. It was agreed that the Group will start with free gathering of material for WP 1 State-of-the-Art Report. Each member will prepare (at least) one page document on a selected topic. The topic can be limited to his/her last research or can cover more broadly the state of knowledge for a specific subject related to the Structural Fire Engineering. The topics will be selected by Members themselves. The material will be collected using common working space (CWS) developed and maintained by Leslaw Kwasniewski using Google Tools such as Google Docs and Google Groups. Each of the Members will have access to the CWS and will be able to add new material and edit and comment existing preparations. After the material from all Members is collected, the Group will review it during the next meeting and decide on the structure of the report. Each Member was also asked to upload to the CWS pdf copies of his/her presentation and poster. The format for presentations is 6 slides per page (handouts) and one page copy for the poster.

7. Preparation of Action Conference

This topic was discussed during the MC meeting.

8. STSM Short term scientific missions

The Members were encouraged to find candidates for STSM among early stage researchers.

9. Closure of the meeting

8 July 2010
Leslaw KWASNIEWSKI, Raul ZAHARIA